



# Reconciliation Advisory Committee Minutes

Meeting held 1pm on Wednesday 10 May 2023 – The Nobbies

<b>1</b>	<b>Welcome &amp; Apologies</b>		
1.1	<p>The Chair declared the meeting open at 1.09pm</p> <p><b>Attendance:</b>            Patrice Mahoney OAM (Chair), Kevin Love (Nature Parks Board), Jane Jobe, (Nature Parks Board), Michaela Salvato (Nature Parks Board), Catherine Basterfield, Kate Adams, Uncle Anthony Egan (<i>Traditional Owner Bunurong / Trawlwoolway</i>), Aunty Bev Munro, Ashley Reed, Paul Patten, Anna Eggleton, Sarah Hain (minutes), Rosanna Martino, Sue Keogh, Sally O’Neill, Lyndon Firmin, Dion Triptree</p> <p><b>Apologies:</b> Shani Blyth, Ewan MacLeod</p>		
<b>2</b>	<b>Acknowledgement of Country and Introductions</b>		
2.1	<p>The Chair welcomed everyone, and Uncle Anthony acknowledged Traditional Owners, Elders and Community members in the room.</p> <p>The Chair welcomes our new committee member Lyndon Firmin and Dion Triptree (as an observer).</p>		
<b>3</b>	<b>Minutes from Previous meeting</b>	<b>ACTIONS</b>	<b>STATUS</b>
3.1	Minutes from the February 2023 meeting were adopted as a true and correct record of the previous meeting.	<i>Sarah Hain to upload to website</i>	
<b>4</b>	<b>Board Update - Chair</b>		
4.1	<p>The Co-Chair Kevin Love gave the following update:</p> <ul style="list-style-type: none"> <li>• The Board met in February and again in March for budget and business planning purposes</li> <li>• Boardwalk Update – preferred contractor went into administration, now looking at other contractors. This has caused a slight delay but gives time to do further planning and preparation. Project will now commence in 2024.</li> <li>• Ticket system – the Board has endorsed a preferred tender so are now progressing next steps towards the engagement of this contractor.</li> </ul>		

	<ul style="list-style-type: none"> <li>Visitor numbers continue to grow, still a way to go but we are heading towards pre-covid numbers. Increasing every month but sitting at about 75% of pre-covid sales averages</li> <li>Business planning continues, with a focus on cyber security and organisational structure review to ensure we get a structure that best supports the needs of the business as we continue to recover from covid.</li> <li>The Board recruitment is underway, the outcomes will be known next financial year</li> </ul>		
<b>5</b>	<b>Committee Updates</b>	<b>ACTIONS</b>	<b>STATUS</b>
5.1	<p><b>Nature Parks</b></p> <ul style="list-style-type: none"> <li>We are considering running some additional cultural learning opportunities for staff and volunteers over the coming weeks, including screening Indigenous films during National Reconciliation Week. Once finalised details will be shared via The Burrow and CEO Update.</li> <li>RAP Newsletter has recently been published and is available on The Burrow.</li> <li>Yarning Circle Project - designs have been finalised with the artists, we meet this Saturday to commence painting of the poles and frame. In the background we are working on Bunurong names for renaming of Chisolm Room and designs for mosaic artworks and mural. The Nature Parks met with BLC recently to re-establish our MOU and discuss ideas for collaboration, particularly around land management.</li> <li>Under the Aboriginal Employment Strategy our mentoring program has commenced for all staff. Cultural safety training has been completed and the feedback was very positive.</li> </ul> <p><b>Bunurong Land Council</b> No update provided.</p> <p><b>Community</b></p> <ul style="list-style-type: none"> <li>BCRN events update later in this agenda. Promotion of events has commenced.</li> <li>Dhelk Dja (family violence organisation) will be hosting a NAIDOC dinner in the Bass Coast for local Community.</li> <li>Yarram water towers were painted recently (photos shared at meeting)</li> <li>Community Yarn Up happened a few weeks ago, resulted in a plan to have further discussion about a Gathering Place and a survey will be sent out to Community for input.</li> <li>Aunty Bev spoke about the challenge that comes from the demand to be representatives on many Committees on the same people all the time. The topic will be raised at the next Bass Coast Reconciliation Network (BCRN) meeting to explore options for how we can reduce the pressure on Community Members. Uncle Anthony raised how important it is to note appropriate time frames when planning activities and making sure people are not overwhelmed. Catherine mentioned that the CEOs from the auspice organisations are meeting soon to discuss this as well.</li> <li>BCH has interviewed for two Aboriginal Health Liaison Officers and work on the RAP is still in progress.</li> </ul>	<i>RAC to write a formal letter of thank you to Jill West</i>	
<b>6</b>	<b>Boardwalk Update Project</b>		
6.1	<p>Presented by Jarvis Weston and Kym Evans</p> <p>Project has been in the works for a few years now, today the project team shared the latest update.</p>	<i>Sarah Hain to share the Boardwalk update</i>	



	<p>Patrice noted that if we did omit the actions already taken, we risk this being lost in the future as new staff would not be aware of the history. The group discussed potential ways to ensure it is included, either in an appendix or other area within the document.</p> <p>Catherine suggested we could include some as achievements and focus the actions on what we're planning to do in next plan. Aunty Bev also raised the importance of mentioning the challenges faced along the way. Patrice noted the importance of having these commitments embedded in our policies and procedures. Kate noted that by undertaking the cultural competence assessment, our policies and procedures will be reviewed, and recommendations will inform further actions needed.</p> <p>Uncle Anthony asked how Westernport Water and the Nature Parks can work more closely, Catherine replied that we have historically worked together and identified a few key areas we can focus on, one being community, one being renewable energy.</p> <p>Sally noted that a key driver behind the formation of the BCRN was to take the pressure off and to be strategic and have shared goals and objectives.</p>		
<b>8</b>	<b>BCRN Events Update</b>		
8.1	<p>Sorry Day, 26 May 2023 at Cape Patterson Surf Life Saving Club, 10am</p> <p>The BCRN are hosting a Community Forum for National Reconciliation Week in Inverloch on Friday 2 June. The Forum aims to invite industry, schools, local business, and community groups to learn how they can be part of reconciliation. There will be two panels and promotion will commence very soon.</p> <p>NAIDOC Art Exhibition will be the main event for NAIDOC and we are still planning this event.</p>		
<b>9</b>	<b>Community Engagement Campaigns</b>		
9.1	<p><b>The Shearwater Campaign</b> has just wrapped up. The community were very supportive with over 30 local business turning off their lights.</p> <p><b>The Sharing our Shores Campaign</b> has also wrapped up and our local schools poster competition has closed. Four fantastic winners will be announced this week, with the winning artwork being used in next year's campaign. We are pleased to announce a total of 8 chicks fledged out of 14 pairs of Hooded Plovers.</p> <p><b>Community Open Day</b> has been confirmed for Saturday 10 September, the working group is meeting on 17 May to discuss and finalise the program.</p> <p>Anna Eggleton was nominated by the RAC to attend the open day working group meetings to ensure RAC participation is well planned.</p>	<i>Sarah Hain to share the working group meeting invitation with Anna</i>	
<b>10</b>	<b>General Business</b>		

10.1	<p><b>PR/Comms Update</b></p> <p>A new Reconciliation page has been created on the PINP staff intranet, The Burrow. Staff are encouraged to please share with their teams. As part of the ongoing internal comms plan, staff will be reminded to regularly visit this page for updates on learning, events and more.</p> <p>We have also added Reconciliation to our social media strategy to move towards weaving in regular messaging to our community and followers. This will mean we post regularly about reconciliation so that it becomes a regular part of what we do in this space too.</p> <p>The Conservation News a quarterly update from our conservation team is about to go live. Please share with your networks are let them know they can subscribe via our website.</p> <p>Induction pack for new staff have been updated with regards to Reconciliation and embedded the Welcome to Country Video.</p>		
	<b>Next Meeting – Wednesday 9 August 2023</b>		
	<b>Meeting closed at 3.00pm</b>		